



Ref: YPSA/HO/55/2025

Tender Ref. No. 09/2025

Date:12/01/2025

Subject: Invitation for Tender

Young Power in Social Action (YPSA) www.ypsa.org is an organization for sustainable development implementing the project titled, “YPSA-Bureau of Population, Refugees and Migration (BPRM) project for Food Security & Livelihood and Child protection sectors” supported by “Save The Children”. Under this project we will provide Handicraft Tools (For Training), Handicraft Materials (For Training), Handicraft Materials (For Input distribution) items among the program participants in the Rohingya camp. We have planned to procure the following items as per specification and quantity as mentioned in the table below from the eligible vendor(s). Interested vendors are requested to submit tender to supply the goods in accordance with the following descriptions and conditions at Ukhiya & Teknaf Upazila, Cox's Bazar District.

SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
1	Stitch Opener, Size: 9 X 1 X 9 Cm, Material: Needle - Steel; Handle - Plastic, Clear Cap Can Protect the Blade Edge, The Red Round Mini Ball for Protecting Fabric, Good Quality	Pcs	25			For Month of January-25 at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp-21(B-7)
2	Embroidery Sewing/Hoop Ring Frame, (round) 6 Inch 1 Pairs, plastic, Good Quality	Pairs	30			
3	Iron, Dry ironing function, Variable thermostat, On-stick Teflon Soleplate, Flexible 360-degree swivel cord guard, Neon indicator light, Operating Voltage: 220-240VAc, 50Hz, Rated Power: 1000W, Good Quality	Pcs	3			
4	Tray, High-quality plastic paint tray with 6 deep holes for separating pigment, Shape: Rectangle, Size Detail: L: 12.5cm/ 4.92", W: 8.8cm/3.46", Good Quality	Pcs	15			
5	Mug, Capacity: 1.8 Liters, Crack resistance, Superior grade plastic, Good Quality	Pcs	3			
6	Bucket, Material: Polypropylene, Capacity: 5 Liters, Dimension (LXWXH) cm: 23.5X23.5X19.5, Oval Bucket, Good Quality	Pcs	6			
7	Tea Spoon (Stainless steel) size 5-gram, Good Quality	Dozen	3			
8	Cloth drying Clip, Cloth Drying THAI Clip Big, Materiel: Plastic, Steel, Multicolor, Good Quality	Dozen	5			
9	Wooden board 3/2 feet, Material: Plywood, L*W:(3*2) feet, 0.5-inch surface thickness, Good Quality	Pcs	8			



SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
10	Cotton Voile Fabric (White) (90% Cotton and other Lilen, Width 3 ft), 20 yard per bundle, color wash tolerance 0%, Good Quality	Yard	120			For Month of Jan-25 at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
11	Cotton Voile Fabric, (Black) (90% Cotton and other Lilen, Width 3 ft), 30 yard per bundle, color wash tolerance 0%, Good Quality	Yard	210			
12	Cotton Voile Fabric, (Maroon) (90% Cotton and other Lilen, Width 3 ft), 30 yard per bundle, color wash tolerance 0%, Good Quality	Yard	240			
13	Diamond Pencil, Fabric Sketch pencil, Good Quality	Pkt	10			
14	N K, Ready color mixing, best quality, 100 gm bottle, color white, Good Quality	kg	10			
15	Color Binder, Binder for Ready Color Mixing 1KG Good Quality	kg	6			
16	Nylon fixer, all water-based coloring dye which is used for textile printing product, Good Quality	kg	2			
17	Brush, Fabric Paint brush, 12 pcs set, high quality Nylon Hair Brush, Plastic handle, Good Quality	pkt	12			
18	Body Block dice, Wooden Block Design for Cloth Stump, size 4*4-inch, different design, Good Quality	Pcs	12			
19	Kolka block dice, Wooden Block Design for Cloth Stump, size L*W=6*2-inch, different design, Good Quality	Pcs	12			
20	Acrylic ready-made color set, 10 color set, black, white, red, blue, green, light coffee, dark sap green, yellow, magenta, pink. 50 ml per bottle, Good Quality	set	36			
21	Hand gloves, (100 pcs packets), transparent plastic gloves for one time use, Good Quality	pkt	10			
22	Jute rope, 8mm thickness, very strong and durable, 4 Ply 100% Natural Thick Jute, Length: 20 Feet, Good Quality	kg	3			
23	Jute bag, size: 3/2 feet, Good Quality	Pcs	30			
24	Blanket, Material: Mix of Cotton and polyester, Size: Length 6.5 ft, Width 6 ft, Filling Grade: 570 GSM, Good Quality	Pcs	3			
25	Needle, (Darner's pony brand size 7 - Per Packet 12 Pcs), Good Quality	Packet	1500			For Month of January-25 520 Pkt, For Month of Feb-25 500 Pkt (Old) For Month of April-25 360 Pkt, For Month of July-25 120 Pkt at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
26	Scissor 10", (Stainless Steel Ultrasharp Forged, Weight 300gm), Good Quality	Pcs	250			For Month of Feb-25 250 Pcs (Old) at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)



SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
27	Scissor 10", (10-inch pabna special Ultrasharp Forged, Weight 300gm), Good Quality	Pcs	240			For Month of April-25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
28	Lassi thread, Per Packet 12 Pcs, Color, Good Quality	Dozen	530			For Month of Jan-25 40 dozen, For Month of Feb-25 250 Dozen (Old) For Month of April-25 180 Dozen, For Month of July-25 60 Dozen at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
29	Thread Cutter, Plastic Handle, Good Quality	Pcs	490			For Month of Feb-25 250 Pcs (Old), For Month of April-25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
30	Thami Cloth for Nokshi Katha, (Fabric Type- Cotton, Various Type of Printed Traditional fabric, Width 3 ft), Good Quality	Yard	2390			For Month of Jan-25 180 Yard, For Month of Feb-25 1250 Yard (Old), For Month of April-25 720 Yard, For Month of July-25 240 Yard at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
31	Cotton Voile cloth (Yellow) (90% Cotton and other Lilen, Width 3 ft), (Yellow) (90% Cotton and other Lilen, Width 3 ft, 0% wash tolerance), Good Quality	Yard	2450			For Month of Jan-25 240 Yard, For Month of Feb-25 1250 Yard (Old) For Month of April-25 720 Yard, For Month of July-25 240 Yard at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
32	Cotton Voile Clothes, (Red) (90% Cotton and other Lilen, Width 3 ft, 0% wash tolerance), Good Quality	Yard	2210			For Month of Feb-25 1250 Yard (Old) For Month of April-25 720 Yard, For Month of July-25 240 Yard at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
33	Cotton Voile Clothes, (Magenta) (90% Cotton and other Lilen, Width 3 ft, 0% wash tolerance), Good Quality	Yard	960			For Month of April-25 720 Yard, For Month of July-25 240 Yard at Camp- 7(B-3), Camp-9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
34	Cotton Voile Clothes, (Sky Blue) (90% Cotton and other Lilen, Width 3 ft, 0% wash tolerance), Good Quality	Yard	1490			For Month of Jan-25 240 Yard, For Month of Feb-25 1250 Yard (Old)



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						at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
35	Embroidery Sewing/Hoop Ring Frame, (Round) 8 Inch 1 Pairs, Good Quality	Pairs	520			For Month of Jan-25 30 Pairs, For Month of Feb- 25 250 Pairs (Old) For Month of April-25 180 Pairs, For Month of July 60 Pairs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp-15(E-9), Camp- 21(B-7)
36	Finger cap, Finger protector, material silicone, Good Quality	Pcs	490			For Month of Jan-25 250 Pcs, For Month of April-25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
37	Flat brush 2.5", Wood Handle, Material: 50% Bristle + 50% PET, Size: 2.5", Good Quality	Pcs	246			For Month of Jan-25 6 Pcs, For Month of April- 25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
38	Body Block dice, Wooden Block Design for Cloth Stump, size 3*3-inch, different design, Good Quality	Pcs	480			For Month of April-25 360 Pcs, For Month of July-25 120 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
39	Kolka block dice, Wooden Block Design for Cloth Stump, size L*W=6*2-inch, different design, Good Quality	Pcs	240			For Month of April-25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
40	Fabric/Acrylic Combo Acrylic Paint Color, Palette & Brush Set, Acrylic Color Set, 7pc Paint Brush Set, 1pc Mixing Round Palette, Good Quality	Pcs	240			
41	Measurement tape, 150 cm (60 Inch) Measuring Tape, soft plastic, high quality, Good Quality	Pcs	262			For Month of Jan-25 22 Pcs, For Month of April- 25 180 Pcs, For Month of July- 25 60 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
42	Sketch max water color pen, Sketch marking pen, Good Quality	Dozen	265			For Month of Jan-25 25 Dozen, For Month of April-25 180 Dozen, For Month of July-25 60 Dozen at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
43	Art Paper White, Size: 210 x 297 mm (120-150 gsm), White color and matte, A4 size, 50 sheet per packet, Good Quality	Pcs	1200			For Month of April-25 900 Pcs, For Month of July-25 300 Pcs at Camp- 7(B-3), Camp-



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						9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
44	Jute Bag (For Materials Carrying), Handle Size 9-inch, Length 16-inch, Bottom Width 18-inch, Cloth, With Screen Print 4 Color 3 Logo (US Govt. YPSA, SCI)	Pcs	240			For Month of April-25 180 Pcs, For Month of July-25 60 Pcs at Camp- 7(B-3), Camp- 9(C-10), Camp- 10(H-16 & H-25), Camp- 21(B-7)
	Total Price (Including VAT Tax and Transportation)					

Total In Word:

Therefore, YPSA is inviting for Tender from reputed, experienced suppliers/vendors to supply the above-mentioned Handicraft items. Interested suppliers/vendors who have their agency's/company's updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/work order and updated bank solvency and bank statement (**last 3 months**) are sufficient they can submit a Tender with an application in the company/organization letterhead pad with company details as per specific format (**Annexure-1**) to **Procurement Committee, YPSA Head Office, House # F 10 (P), Road # 13, Block # B, Chandgaon R/A, Chattogram.**

Terms and Conditions:

1. The Last date of submitting the Tender on **26/01/2025 by 3:00 p.m.** and on the same date 3:30 pm the tender box will be opened.
2. We will arrange pre bid meeting and sample will show at **YPSA-BPRM Project Office, Adalotpara Bhabon, Nurul Absar Building, Ukhiya, Cox's Bazar on date: 19/01/2025 in time 11.30am.**
3. Vendor (s) should submit the tender Schedule as per specifications along with attached company details (Annexure-1).
4. YPSA will go through a **Framework Agreement** with the **selected vendor for One Year (Possibility with extension)**, who will be awarded finally.
5. The item's delivery must be completed at the different time slots from as per guidance/instructions provided from the YPSA Project Team.
6. **Supply must be completed delivery on or before Ten days after issuing the work order as per providing guidance/instructions from the YPSA project team.**
7. YPSA shall keep right to increased or decreased the quantity of procuring these items.
8. Selected vendor (s) should ensure the transportation of goods to the **Balukhali Camp 07 B(B-3)** 100 meters distances from vehicle reach places (Friendship hospital gate) materials have to carry to YPSA center by labour, **Balukhali Camp 09 C (C-10)** 300 meters distances from vehicle reach places (NGO Forum's garbage depot) materials have to carry to YPSA center by labour, **Balukhali Camp-10 H (H-16)** 100 meters distances from vehicle reach places (Pacha Bazar) materials have to carry to YPSA center by labour, **Balukhali Camp- 10 H (H-25)** 500 meters distances from vehicle reach places (Pacha Bazar) materials have to carry to YPSA center by labour, **Camp-15 E (E-9)** from vehicle reach places materials have to carry to YPSA center by labour, **Chakmar Kul Camp-21 B(B-7)** 500 meters distances from vehicle reach places (Block-A) materials have to carry to YPSA center by labour at Ukhiya & Teknaf in Cox's Bazar district.
9. Supplier should send all legal documents like TAX return copy of 2024-2025 Assessment Year, updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/work order and updated bank solvency and bank statement (**last three months**)
10. **You must have previous work experience of supply the similar product to any organization.**
11. Vendors' given rate should be considered along with vat, tax (**As per Update Govt. rules**), transportation, and other costs.
12. Account payee cheque will be given after deduction of Govt. vat/tax and others after successfully compilation the supply of goods/items.



13. Child labor will not be allowed in carrying, loading and unloading and transportation etc. Child labor should also be avoided at your office and home. In this regard, "YPSA Safeguarding Policy" must be followed 100% during work with YPSA.
14. There is no negotiation on the quality of goods/items.
15. YPSA will not be liable for any damage and accident during the carrying of goods.
16. YPSA deserves the right to correct, modify or reject any clause or all tender documents/work orders without showing any clarification. YPSA also keeps the right to increase or decrease the number of goods mentioned in the work order if needed. In this case, the supplier will be notified accordingly.
17. After issuing of work order if the supplier fails to deliver any of the goods/supplies/items following of work order, procuring entity YPSA has all right to impose a penalty, deduction of bill partial or full amount of the final bill.

Note: Evaluation and Comparison of Bids.

YPSA will evaluate the tender process in two separate ways. One is Technical Evaluation (Eligibility Documents submission as, Previous Experience, Delivery Capacity and Financial Capacity, sample analysis (if needed), etc., which will carry 60 Marks and another one is Financial Proposal which will carry 40 marks.



Procurement Committee
YPSA