



Ref: YPSA/HO/ 033/2025  
Tender Ref. No. 05/2024-25  
Date: 7-01-2024

## Tender Schedule

Young Power in Social Action (YPSA) [www.ypsa.org](http://www.ypsa.org) is an organization for sustainable development implementing the project “Youth from Host Communities and Rohingya Camps in Cox’s Bazar as Agents of Change” supported by Plan International Bangladesh (PIB). You are requested to submit Tender Schedule to supply Lunch and Snacks items for the project at Hnila Union (Ward no- 1,2,4,5,6,7,8,9) Whykong Union (Ward no-1.2.3.5.6.7.8.9) and Sabrang Union (Ward no-1,2,3,4,5,6,7,8,9) under Teknaf Upazila and Camp-21 and 24 at Cox’s Bazar district as per scheduled date under the following descriptions and conditions;

| SL No. | Particulars with Specifications  | Unit measured | No of Unit | Unit Price (Taka) | Total Price (Taka) | Remarks |
|--------|--|---------------|------------|-------------------|--------------------|---------|
| 1      | <b>LUNCH Package-01:</b><br>Mutton Briani (Package) -Mutton, Rice, Boiled egg, Salad, Mineral water 500 ml, soft drinks 250 ml.<br><b>(Approximate quantity/Volume-50 packet)</b><br>Food will be delivered to (Alo resort Teknaf Upazila, qty 25 packet) and Teknaf Upazila office, qty 25 packet) in every time. | Packet        | 1          |                   |                    |         |
| 2      | <b>LUNCH Package-02:</b><br>Mutton Briani (Package) -Mutton, Basmati rich, Boiled egg, Salad, Mineral water 500 ml, soft drinks 250 ml.<br><b>(Approximate quantity/Volume-40 packet)</b><br>A total of 3 times will be delivered food to (Alo resort 3 times, 15 packets per time).                               | Packet        | 1          |                   |                    |         |
| 3      | <b>LUNCH Package-03:</b><br>Chicken Briani (Package) -Sonali chicken, Boiled egg, Salad, Mineral water 500 ml, soft drinks 250ml   | Packet        | 1          |                   |                    |         |



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|--------|--|---------------|------------|-------------------|--------------------|---------|
|        | <b>(Approximate quantity/ Volume - 200 packet)</b><br>Total 12 times every time 16 Packet should be delivered to Camp # 21, 6 times and Camp # 24, 6 times   |               |            |                   |                    |         |
| 4      | <b>LUNCH Package-04:</b><br>Chicken Briani (Package) -Broiler chicken, Boiled egg, Salad, Mineral water 250 ml, soft drinks 500 ml.<br><b>(Approximate quantity/Volume- 200 packet)</b><br>A total of 6 times will be delivery food to (Teknaf Project Office). Each time 30 packets food should be delivered. | Packet        | 1          |                   |                    |         |
|        | <b>Morning &amp; Evening snack:</b>  |               |            |                   |                    |         |
| 5      | <b>Singara</b><br><b>(Approximate quantity/ Volume – 800 Pcs)</b><br>Total 20 times per times 40 (Alo resort, Project Office, Camp-21 & Camp-24)   | Pcs           | 1          |                   |                    |         |
| 6      | <b>Samucha</b><br><b>(Approximate quantity/ Volume – 800 Pcs)</b><br>Total 20 times per times 40 (Alo resort, Project Office, Camp-21 & Camp-24)   | Pcs           | 1          |                   |                    |         |
| 7      | <b>Apple-pcs (100gm)</b><br><b>(Approximate quantity/ Volume - 1556 Pcs)</b><br>A total of 66 times will be distributed food, Per time 20 pcs, (Subrang, Hnilla, Whykong Teknaf, Camp # 21 & Camp # 24).   | Pcs           | 1          |                   |                    |         |
| 8      | <b>Orange (100gm)</b><br><b>(Approximate quantity/ Volume - 1996 Pcs)</b><br>To be supplied at Whykong, Hnilla, Subrang, Camp- # 21, Camp- # 24 and Alo Resort. 47 times shipment; each time 42 Pcs.   | Pcs           | 1          |                   |                    |         |



| SL No. | Particulars with Specifications  | Unit measured | No of Unit | Unit Price (Taka) | Total Price (Taka) | Remarks |
|--------|--|---------------|------------|-------------------|--------------------|---------|
| 9      | <b>Banana (1 pcs Big Size)</b><br><b>(Approximate quantity/Volume-7700 Pcs)</b><br>Total 130 times per times 60 pcs supply Alo resort, Subrang, Hnilla, Whykong, Camp # 21 & Camp # 24.  | Pcs           | 1          |                   |                    |         |
| 10     | <b>Sauce</b><br><b>(Approximate quantity/Volume-800 Pcs)</b><br>Total 20 times per times 40, Supply (Alo resort, Project Office, Camp-21 & Camp-24   | Pcs           | 1          |                   |                    |         |
| 11     | <b>Cake 75 gm</b><br><b>(Approximate quantity/Volume-876 Pcs)</b><br>Total 16, times, per time 50 pcs of supply to Alo Resort Teknaf, Camp #21, and Camp # 24, Subrang, Hnilla , Whykong all ward.   | Pcs           | 1          |                   |                    |         |
| 12     | <b>Soft Cake (60 gm)-pcs,</b><br><b>Good Quality (Cake-Olympic/Pran or any other similar standard)</b><br><b>(Approximate quantity/ Volume - 380 Pcs)</b><br>Total 12, times, per time 31 pcs of supply to Alo Resort Teknaf, Camp #21, and Camp # 24, Subrang, Hnilla , Whykong all ward. | Pcs           | 1          |                   |                    |         |
| 13     | <b>Layer Cake (15/16gm) pcs,</b><br><b>Good Quality</b><br><b>(Approximate quantity/ Volume - 2045 Pcs)</b><br>Total 35 times, per time 60 packets supply to, Camp #21, and Camp # 24, Subrang, Hnilla , Whykong all ward Teknaf.  | Pcs           | 1          |                   |                    |         |
| 14     | <b>Dry cake (22gm) pcs,</b><br><b>Good Quality</b><br><b>(Approximate quantity/ Volume - 1250 Pcs)</b><br>Total 30, times, per time 40 packets supply to Alo Resort Teknaf, Camp #21, and Camp # 24, Subrang, Hnilla , Whykong all ward. Per times 15 to 20 pcs                            | Pcs           | 1          |                   |                    |         |



| SL No. | Particulars with Specifications   | Unit measured | No of Unit | Unit Price (Taka) | Total Price (Taka) | Remarks |
|--------|---|---------------|------------|-------------------|--------------------|---------|
| 15     | <b>Juice 200 ml</b><br><b>(Approximate quantity/ Volume - 15 Pcs)</b><br>Total 1 time, per time 15 pcs packets, supply Alo resort, Teknaf   | Pcs           | 1          |                   |                    |         |
| 16     | <b>Chicken Roll</b><br><b>(Approximate quantity/ Volume - 161 Pcs)</b><br>A total of 12 times will be distributed food, Per time 10 to 15 packets, (Alo resort, Teknaf, Camp-21 and Camp-24.                                    | Pcs           | 1          |                   |                    |         |
| 17     | <b>Chicken sandwich</b><br><b>(Approximate quantity/ Volume - 65 Pcs)</b><br>A total of 5 times will be distributed food, Per time 10 to 15 packets, (Alo resort, Teknaf)   | Pcs           | 1          |                   |                    |         |
| 18     | <b>Milk mixed Tea</b><br><b>(Approximate quantity/Volume- 646 Cup)</b><br>Total 20 times, per times 32 cup Milk tea supply Alo resort, teknafe.   | Cup           | 1          |                   |                    |         |
| 19     | <b>Lequid Milk (250ml)</b><br><b>(Approximate quantity/Volume- 60 Packet)</b><br>Total 5 times, per times 12 packet, Liquid Milk supply to Camp-# 21 & Camp- # 24.  | Packet        | 1          |                   |                    |         |
| 20     | <b>Biscuits-35gm (Good Quality)</b><br><b>(Approximate quantity/ Volume - 720 Packet)</b><br>A total of 24 times will be distributed food, Each time 30 packets, (Subrang, Hnilla, Whykong Teknaf)                              | Packet        | 1          |                   |                    |         |
|        | <b>Lunch:</b>   |               |            |                   |                    |         |
| 21     | <b>Plain rice</b><br><b>(Approximate quantity/ Volume - 6000 packet)</b><br>A total of 60 times will be distributed food, Per time 100 packets to (Subrang, Hnilla, Whykong all wardn Teknaf, Camp-21 & Camp-24, Project Office | Packet        | 1          |                   |                    |         |



| SL No. | Particulars with Specifications   | Unit measured | No of Unit | Unit Price (Taka) | Total Price (Taka) | Remarks |
|--------|---|---------------|------------|-------------------|--------------------|---------|
|        | Teknaf).  |               |            |                   |                    |         |
| 22     | <b>Mutton (1 pcs)</b><br><b>(Approximate quantity/ Volume - 535 pcs)</b><br>Total 17 times per times 30 packet Mutton supply to (Subrang, Hnilla, Whykong all wardn Teknaf, Camp-21 & Camp-24, Project Office Teknaf).                    | Pcs           | 1          |                   |                    |         |
| 23     | <b>Chicken (Sonali/Cock)</b><br><b>(Approximate quantity/ Volume - 2500 pcs)</b><br>A total of 25 times will be distributed food, per time 100, to (Subrang, Hnilla, Whykong all wardn Teknaf, Camp-21 & Camp-24, Project Office Teknaf). | Pcs           | 1          |                   |                    |         |
| 24     | <b>Chicken (Broiler)</b><br><b>(Approximate quantity/ Volume - 100 pcs)</b><br>Total 5 times, supply to (Subrang, Hnilla, Whykong all wardn Teknaf, Camp-21 & Camp-24, Project Office Teknaf).  | Pcs           | 1          |                   |                    |         |
| 25     | <b>Pomfret fish (Rupchanda fish fry/ Bhuna)</b><br><b>(Approximate quantity/ Volume 845 pcs)</b><br>Total 20 times per time 42 packet Pomfret fish supply Sabrang, Hnilla, Whykong union all ward, Camp #21 and Camp # 24                 | Pcs           | 1          |                   |                    |         |
| 26     | <b>Shrimp fish (Big Size)</b><br><b>(Approximate quantity/ Volume - 820 pcs)</b><br>Total 20 times per times 41 packet shrimp fish supply Sabrang, Hnilla, Whykong union all ward, Camp #21 and Camp # 24                                 | Pcs           | 1          |                   |                    |         |
| 27     | <b>Rui fish Bhuna (Pcs)</b><br><b>(Approximate quantity/ Volume - 1440 pcs)</b><br>Total 35 times per times 41 packet supply to Sabrang, Hnilla, Whykong union all ward, Camp #21 and   | Pcs           | 1          |                   |                    |         |



| SL No. | Particulars with Specifications  | Unit measured | No of Unit | Unit Price (Taka) | Total Price (Taka) | Remarks |
|--------|--|---------------|------------|-------------------|--------------------|---------|
|        | Camp # 24  |               |            |                   |                    |         |
| 28     | <b>Coral Fish</b><br><b>(Approximate quantity/ Volume - 200 pcs)</b><br>A total of 8 times will be distributed food, per times 30, (Sabrang, Hnilla, Whykong union all ward, Camp- # 21 and Camp- # 24).   | Pcs           | 1          |                   |                    |         |
| 29     | <b>Boiled egg (fried)</b><br><b>(Approximate quantity/ Volume - 4000 pcs)</b><br>A total of 40 times will be distributed food, Per time 100 packets, (Teknaf Project Office, Subrang, Hnilla, Whykong, Camp - #21 & Camp-# 24).                            | Pcs           | 1          |                   |                    |         |
| 30     | <b>Mixed Vegetable curry</b><br><b>(Approximate quantity/ Volume - 2000 Packet)</b><br>A total of 30 times will be distributed food, Per time 66 packets, (Subrang, Hnilla, Whykong Teknaf, Camp- # 21 & Camp- #24).                                       | Packet        | 1          |                   |                    |         |
| 31     | <b>Soft drink 250 ml (Pepsi /Coca-cola or any other similar standard)</b><br><b>(Approximate quantity/ Volume - 3260 Pcs)</b><br>A total of 40 times will be distributed food, Per time 80 pcs, (Subrang, Hnilla, Whykong Teknaf, Camp- # 21 & Camp-# 24). | Pcs           | 1          |                   |                    |         |
| 32     | <b>Mineral Water 500ml</b><br><b>(Approximate quantity/ Volume - 6255 Pcs)</b><br>A total of 70 times will be distributed food, Per time 80 pcs, (Subrang, Hnilla, Whykong Teknaf, Camp- # 21 & Camp-# 24).  | Pcs           | 1          |                   |                    |         |
| 33     | <b>Onetime plate</b><br><b>(Approximate quantity/ Volume - 965 Pcs)</b><br>Total 20 times per times 48 pcs   | Pcs           | 1          |                   |                    |         |



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|--------|---|---------------|------------|-------------------|--------------------|---------|
|        | Onetime plate supply Sabrang, Hnilla, Whykong union all ward, Camp#21 and Camp#24, Alo Resort Teknaf. |               |            |                   |                    |         |
|        | <b>Total Price (Including VAT, Tax and Transportation</b>   |               |            |                   |                    |         |

**Total In Word:**

Therefore, YPSA is inviting for Tender (**Especially from Teknaf Upazila**) from reputed, experienced suppliers/vendors to supply the above-mentioned food (Lunch and snacks) items. Interested suppliers/vendors who have their agency's/company's updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/work order, and updated bank solvency and statement (**last 3 months**) are sufficient they can submit a Tender with an application in the company/organization letterhead pad with company details as per specific format (**Annexure-1**) to **Procurement Committee, YPSA Head Office, House # F 10 (P), Road # 13, Block # B, Chandgaon R/A, Chattogram.**

**Terms and Conditions:**

1. The last date for dropping the Tender on **22/01/2025 by 3:00 pm, and on the same date 3:30 pm** tender box will be opened.
2. Vendor (s) should submit a Tender Schedule as per specifications along with attached company details (**Annexure-1**).
3. **YPSA** will go through a **Framework Agreement** with one or more vendors/suppliers for one year who will be awarded for the tender.
4. The item's prices will be reviewed after One year from the start of supplies if needed.
5. The vendor will agree to **deliver Lunch and snack items at Hinla Union (Ward no-1,2,4,5,6,7,8,9) Whykong Union (Ward no-1.2.3.5.6.7.8.9) and Sabrang Union (Ward no-1,2,3,4,5,6,7,8,9) under Teknaf Upazila and Camp-21 and 24 Cox's Bazar district.**
6. The selected vendor/vendors will **deliver the lunch and snacks items regular or daily basis** as per Program Team requirements.
7. Lunch and snacks items and delivery packet must be fresh and hygienic.
8. Supplier should send all legal documents like Trade License, AIT Certificate, TAX return copy of 2024-2025 Financial Year, BIN Certificate, NID Card copy (Both Side), Bank Solvency Certificate with Bank, Previous experience of purchase order/work order details.
9. The Vendor's given rate should be considered along with VAT, tax transportation and other costs if any.



10. Monthly basis Account payee cheque will be given after deduction of Govt. VAT/AIT and others after successfully compilation the supply of goods/items monthly basis
11. Child labor will not be allowed in carrying, loading unloading, transportation, etc. and Child labor also abides in your office, and home. In this regard “Safeguarding Policy” will be followed 100% during work with YPSA.
12. There is no negotiation on the quality of goods/items.
13. YPSA will not be liable for any damage and accident during the carrying of goods.
14. YPSA deserves the right to correct, modify, or reject any clause or all tender documents/work orders without showing any clarification. YPSA also keeps the right to increase or decrease the quantity of goods mentioned in the work order if needed. In this case, the supplier will be notified accordingly.
15. After issuing of work order if the supplier fails to deliver any of the goods/supplies/items following of work order, the procuring entity YPSA has all right to impose a penalty, deduction of bill partly, or full amount of the final bill.



**Procurement Committee  
YPSA**