



Ref: YPSA/HO/34/2025

Tender Ref. No. 06/2024-25

Date: 07-01-2025

**Subject: Invitation for Tender**

YPSA (Young Power in Social Action) [www.ypsa.org](http://www.ypsa.org) is an organization for sustainable development implementing the project “Youth from Host Communities and Rohingya Camps in Cox’s Bazar as Agents of Change” supported by Plan International Bangladesh (PIB). You are requested to submit Tender Schedule to supply packeted food with liquid food items (Dried food and liquid milk juice etc.) for the project at Hnila Union (Ward no- 1,2,4,5,6,7,8,9), Sabrang Union (Ward no- 1,2,3,4,5,6,7,8,9) and Whykong Union (Ward no-1.2.3.5.6.7.8.9) under Teknaf Upazila and Camp-21 and 24 at Cox’s Bazar district as per scheduled date under the following descriptions and conditions;

SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
1	<b>Liquid Milk 200 ml (Approximate quantity/ Volume – 4000 packets)</b> Total 20 times per times 200 packet supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Packet	1			
2	<b>Juice 125 ml (Approximate quantity/ Volume 7000 pcs)</b> Total 18 times per times 388 pcs, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Pcs	1			
3	<b>Juice 200 ml (Approximate quantity/ Volume 10000 pcs)</b> Total 24 times per times 416 pcs, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Pcs	1			
4	<b>Juice 250 ml (Approximate quantity/ Volume 7000 pcs)</b> Total 15 times per times 466 pcs, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Pcs	1			
5	<b>Biscuit 35 gm (Approximate quantity/ Volume -2000 packet)</b> Total 8 times per times 250	Packet	1			



SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
	packets, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24					
6	<b>Biscuit 45 gm (Approximate quantity/ Volume -12000 packet)</b> Total 20 times per times 600 packets, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24	Packet	1			
7	<b>Biscuit 80 gm (Approximate quantity/ Volume -2000 packet)</b> Total 10 times per times 200 packets, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24	Packet	1			
8	<b>Biscuit 180 gm (Approximate quantity/ Volume -600 packet)</b> Total 10 times per times 60 packets, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24	Packet	1			
9	<b>Biscuit 220 gm (Approximate quantity/ Volume -600 packet)</b> Total 10 times per times 60 packets, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24	Packet	1			
10	<b>Cake 15/20 gm (Approximate quantity/ Volume -13000 pcs)</b> Total 24 times per times 540 pcs, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Pcs	1			
11	<b>Cake 75 gm (Approximate quantity/ Volume -4000 pcs)</b> Total 12 times per times 333 pcs, supply to Sabrang, Hnilla, Whykong Union all ward, Camp#21 and Camp#24.	Pcs	1			
12	<b>Apple 100 gm (Approximate quantity/ Volume -2500 pcs)</b> Total 10 times per times 250 pcs, supply to Sabrang, Hnilla, Whykong, Camp#21 and Camp#24.	Pcs	1			
13	<b>Orange 100 gm (Approximate quantity/ Volume - 1400 Pcs)</b>	Pcs	1			



SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
	Total 10 times; each time 140 pcs, supply to Sabrang, Hnilla, Whykong, Camp#21 and Camp#24.					
	<b>Total Price (Including VAT Tax and Transportation</b>					

**Total In Word:**

Therefore, YPSA is inviting for Tender (**especially from Teknaf Upazila**) from reputed, experienced suppliers/vendors to supply the above-mentioned food snacks items). Interested suppliers/vendors who have their agency's/company's updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/work order and updated bank solvency and Bank Statement (**last 3 months**) are sufficient, they can submit a Tender with an application in the company/organization letterhead pad with company details as per specific format (**Annexure-1**) to **Procurement Committee, YPSA Head Office, House # F 10 (P), Road # 13, Block # B, Chandgaon R/A, Chattogram.**

**Terms and Conditions:**

1. The last date for dropping the Tender on **22/01/2025 by 3:00 pm, and on the same date 3:30 pm** tender box will be opened.
2. Vendor (s) should submit a Tender Schedule as per specifications along with attached company details (**Annexure-1**).
3. **YPSA** will go through a **Framework Agreement** with one or more vendors for one year who will be awarded for the tender.
4. The item's prices will be reviewed after one year from the start of supplies if needed.
5. The vendor will agree to **deliver mentioned food items at Hinla Union (Ward no-1,2,4,5,6,7,8,9) Whykong Union (Ward no-1.2.3.5.6.7.8.9) and Sabrang Union (Ward no-1,2,3,4,5,6,7,8,9) under Teknaf Upazila and Camp-21 and 24 Cox's Bazar districts.**
6. The selected vendor/vendors will **deliver the food items regular or daily basis** as per Program Team requirements.
7. Supplier should send all legal documents like Trade License, AIT Certificate, TAX return copy of 2024-2025 Financial Year, BIN Certificate, NID Card copy (Both Side), Bank Solvency Certificate with Bank, Previous experience of purchase order/work order details.
8. The Vendor's given rate should be considered along with VAT, tax transportation and other costs if any.
9. Monthly basis Account payee cheque will be given after deduction of Govt. VAT/AIT and others after successfully compilation the supply of goods items on monthly basis





10. Child labor will not be allowed in carrying, loading unloading, transportation, etc. and Child labor also abides in your office, and home. In this regard "Safeguarding policy" will be followed 100% during work with YPSA.
11. There is no negotiation on the quality of goods/items.
12. YPSA will not be liable for any damage and accident during the carrying of goods.
13. YPSA deserves the right to correct, modify, or reject any clause or all tender documents/work orders without showing any clarification. YPSA also keeps the right to increase or decrease the quantity of goods mentioned in the work order if needed. In this case, the supplier will be notified accordingly.
14. After issuing of work order if the supplier fails to deliver any of the goods/supplies/items following of work order, the procuring entity YPSA has all right to impose a penalty, deduction of bill partly, or full amount of the final bill.



**Procurement Committee**

**YPSA**