



Ref: YPSA/HO/719/2025
Tender Ref. No. 13/2024-25
Date: 06-04-2025

Subject: Invitation for Tender.

Young Power in Social Action (YPSA) www.ypsa.org is an organization for sustainable development implementing the project YPSA-"Life skills education and empowerment programme for adolescent boys, girls and young men and women including their caregivers in Rohingya camps and host communities in Cox's Bazar, Bangladesh"-Champions of Change (CoC) Project" supported by Plan International Bangladesh (PIB). YPSA hereby invites sealed tender from interested suppliers to supply snack items for the project at **Sabrang Union (Ward no- 1, 3 & 5) and Baharchara Union (Ward no-1, 2 & 6) and under Teknaf Upazila and Rohingya Camp No-13, 15 at Ukhiya Upazila and Camp No- 22, 24 and 27 Teknaf Upazila under Cox's Bazar District** as per scheduled date under the following descriptions and conditions.

SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
1	Liquid Milk 200 ml (Approximate quantity/ Volume – 28250 packets- Pran UHT Milk-200 ml / Arong Dairy UHT Milk-200 ml / Akiz UHT Milk-200 ml. – or Similar quality/brand) Total 10 times per times 2825 packet supply to Sabrang and Baharchara Union at Teknaf Upazila and Camp No- 13, 15 at Ukhiya Upazila and Camp no-22, 24 and 27 Teknaf Upazila	Packet	1			
2	Juice 500ml (Approximate quantity/ Volume 292 pcs- Pran Frooto Mango Fruit Drink/Shezan Mango Juice / Frutika Mango Juice-500 ml. – or Similar quality/brand) Total 02 times per times 146 pcs, supply to Sabrang and Baharchara Union and Camp No-13, 15 at Ukhiya Upazila and Camp No-22, 24 and 27 at Teknaf Upazila	Pcs	1			
3	Biscuit 290-300 gm (Approximate quantity/ Volume -96 packet- Kishwan Horlicks Biscuit / Olympic /Bisclub-290-300 gm. – or Similar quality/brand) Total 02 times per times 48 packets, supply to Sabrang and Baharchara Union Camp No-13, 15 at Ukhiya Upazila and Camp No-22, 24 and 27 at Teknaf Upazila	Packet	1			
4	Biscuit 80-100 gm (Approximate quantity/ Volume -2720 packet- Doha Coconut biscuit/Peoria pure coconut biscuit/Bangas choco cream Biscuit/-80-100 gm. – or Similar quality/brand) Total 5 Times and per times 544 package and supply to Camp no -13, 15 at Ukhiya Upazila & Camp no- 27 at Teknaf Upazila.	Packet	1			



SL No.	Particulars with Specifications	Unit measured	No of Unit	Unit Price (Taka)	Total Price (Taka)	Remarks
5	Biscuit 70-80 gm (Approximate quantity/ Volume -25726 packet)- Fresh super delicious cookies biscuit/Fresh coconut Cookies biscuit-70-80 gm. – or Similar quality/brand) Total 10 times per times 2573 packets, supply to Sabrang and, Baharchara Union at Teknaf Upazila and Camp No-13, 15 at Ukhiya Upazila and Camp No-22, 24 and 27 at Teknaf Upazila.	Packet	1			
6	Biscuit 30-50 gm (Approximate quantity/ Volume -7866 packet)- Bis club fruit fun/Energy/Olympic Orange biscuit-30-50 gm. – or Similar quality/brand) Total 10 times per times 787 packets, supply to Sabrang and Baharchara Union at Teknaf Upazila and Camp No-13, 15 at Ukhiya Upazila and Camp No-22, 24 and 27 at Teknaf Upazila	Packet	1			
7	Cake 15-25 gm (Approximate quantity/ Volume -96 pcs- Wander Maffin cake/Kishwan Maffin Cake/Kishwan Custard cake-15-25 gm) - Similar quality/brand) Total 02 times per times 48 pcs, supply to Sabrang and Baharchara Union at Teknaf Upazila and Camp No-13, 15 at Ukhiya Upazila and Camp No-22, 24 and 27 at Teknaf Upazila.	Packet	1			
Total Price (Including VAT Tax and Transportation)						

Total In Word:

Therefore, YPSA is inviting for Tender from reputed, experienced suppliers/vendors to supply the above-mentioned food snacks items). Interested suppliers/vendors who have their agency's/company's updated Trade license, updated return submission certificate/slip, VAT registration certificate, experience certificates/work order and updated bank solvency and Bank Statement (**last 3 months**) are sufficient, they can submit a Tender with a cover letter in the company/organization letterhead pad with company details as per specific format (**Annexure-1**) to **Procurement Committee, YPSA Head Office, House # F 10 (P), Road # 13, Block # B, Chandgaon R/A, Chattogram.**

Terms and Conditions:

1. The last date for dropping the Tender on **20/04/2025 by 3:00 pm**, and on the same date **3:30 pm** tender box will be opened.
2. The Interested Vendor (s) should submit a Tender price proposal as per specifications along with attached company details (**Annexure-1**).
3. **YPSA** will go through a **Framework Agreement** with one or more vendors for nine months who will be awarded for the tender.
4. The item's prices will be reviewed after nine months from the start of supplies if needed.



5. The vendor will agree to **deliver Snacks items at Sabrang Union (Ward no- 1, 3 & 5), and Baharchara Union (Ward no-1, 2 & 6) at Teknaf Upazila and Rohingya Camp No-13, 15 at Ukhiya Upazila and Rohingya Camp No- 22, 24 and 27 at Teknaf Upazila, Cox's Bazar District.**
6. The selected vendor/vendors will **deliver the snacks items regular or weekly basis** as per Program Team requirements.
7. Supplier should send all legal documents like Trade License, AIT Certificate, TAX return copy of 2024-2025 Financial Year, BIN Certificate, NID Card copy (Both Side), Bank Solvency Certificate with Bank, Previous experience of purchase order/work order details.
8. The Vendor's given rate should be considered along with VAT, tax transportation and other costs if any.
9. Monthly basis Account payee cheque will be given after deduction of Govt. VAT/AIT and others after successfully compilation the supply of goods/items monthly basis .
10. Child labor will not be allowed in carrying, loading unloading, transportation, etc. and Child labor also abides in your office, and home. In this regard **"Safeguarding policy"** will be followed 100% during work with YPSA.
11. There is no negotiation on the quality of goods/items.
12. YPSA will not be liable for any damage and accident during the carrying of goods.
13. YPSA deserves the right to correct, modify, or reject any clause or all tender documents/work orders without showing any clarification. YPSA also keeps the right to increase or decrease the quantity of goods mentioned in the work order if needed. In this case, the supplier will be notified accordingly.
14. After issuing of work order if the supplier fails to deliver any of the goods/supplies/items following of work order, the procuring entity YPSA has all right to impose a penalty, deduction of bill partly, or full amount of the final bill.
15. Pre-meeting will be held with Interested Vendors who droops this schedule and YPSA Procurement Committee at YPSA-Regional Office, Baharchora, Cox's Bazar the dated-on 13 April 2025 and Time from 12.00 am to 1.00 pm.

