



ইয়ং পাওয়ার ইন সোশ্যাল অ্যাকশন (ইপসা)

Young Power in Social Action (YPSA)

স্থায়ীত্বশীল উন্নয়নের জন্য সংগঠন

An Organization for Sustainable Development

[Organization in Special Consultative Status with the United Nations Economic and Social Council ECOSOC]

Ref: YPSA/HO/1173/2025

Date: 28-05-2025

To

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Subject: Request for Quotation

Young Power in Social Action (YPSA) is an organization for sustainable development implementing the project of "SWAPNO II" supported by "UNDP". You are requested to submit request for quotation in accordance with the following descriptions and conditions:

SL No	Particulars with Specifications	Unit measured	Quantity required	Unit price (BDT)	Total Amount (BDT)
1	Coconut saplings Species: Kerala; Size: 5'-7' Feet	Pcs	1294		
	Total Price (Including Tax, Transportation & other relevant costs)				

Note: VAT is exempted as per govt. rules; So, VAT will not need to add with price quotation.

Total In Word:

Therefore, YPSA is requesting for quotation from reputed, experienced suppliers/vendors to supply the above-mentioned items. Supplier would be submitted quotation in company/organization letter head pad to **Procurement Committee, YPSA Head office, House: F10, Road- 13, Chadgaon Residential Area, Chattogram** or email to ypsaprocmnt.org@gmail.com.

Terms and Conditions:

- The last date of receiving the Quotation on date **4th June, 2025**.
- Relevant business traders/experienced supplier are preferred to submit the quotation.
- Vendor (s) should submit RFQ as per specifications along with all legal documents.
- The selected vendor must deliver the Coconut saplings as per given **attached distribution list/delivery places** as per Program Team requirements.
- The quotation validity date must be 1 months.
- Supplier should mention delivery lead time.
- Primarily selected suppliers must agree to supply/show sample as needed before confirmation of the final work order.
- Evaluation will be considered based on price, relevant experience, financial capacity, etc.



Head Office
House # F10/F1, Road # 13, Block-B Chadgaon R/A
Chittagong-4212, Bangladesh

Dhaka Office
Prantik, House # 12/Umak (Ground Floor)
Road # 02, Shamsoly, Dhaka-1207, Bangladesh.

web site:

WWW.YPSA.ORG

YPSA

is a non-governmental
country non Profit non Political
Organization for Sustainable
Development registered with
various departments
of Bangladesh Government.
YPSA established
in 1985 being
inspired by the spirit of
International Youth Year
declared by the UN. YPSA
works in close co-operation
with Government, INGOs & UN
agencies. YPSA
awarded International Youth
Peace Prize 1999 for it's
outstanding social development
Programmes.

Vision

YPSA envisions a society
without poverty where
everyone's basic needs
and rights are ensured.

Mission

YPSA exists to participate
with the poor and vulnerable
population with all
commitments to bring about
their own and society's
sustainable development

Core Values

- Patriotism and commitment
to national interest,
sovereignty and national
pride
- Justice, transparency and
accountability
- Mutual respect and gender
friendliness
- Quality and excellence
- Humility and confidence
- Respect for diversity
- Support for environment
and ecology





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9. YPSA shall keep right to increase or decreased the quantity of procuring items.
10. Vendors given rate should be considered along with VAT, tax and transportation, and other costs.
11. Account payee cheque will be given after deduction of Govt. vat/tax and others after successfully compilation the supply of goods/items.
12. Child labor will not be allowed in carrying, loading, unloading, transportation, etc. and Child labor also restrict in your office, and at home also. In this regard YPSA Safeguarding Policy, Gender policy and PSEA must be followed during work with YPSA.
13. There is no negotiation on the quality of the mentioned coconut sapling.
14. YPSA will not be liable for any damage and accident during the carrying of goods.
15. YPSA deserves the right to correct, modify or reject any clause or all tender documents/work orders without showing any clarification. YPSA also keeps the right to increase or decrease the number of goods mentioned in the work order if needed. In this case, the supplier will be notified accordingly.
16. After issuing of work order if the supplier fails to deliver any of the goods/supplies/items following of work order, procuring entity YPSA has all right to impose a penalty, deduction of bill partial or full amount of the final bill.


Procurement Committee
YPSA



web site:

WWW.YPSA.ORG

Head Office

House # F/10(P), Road # 13, Block-B Utandgaon R/A,
Chittagong-4212, Bangladesh

Dhaka Office

Prantik, House # 12/Uma/1 (Ground Floor)
Road # 02, Shumoly, Dhaka-1207, Bangladesh.

Name of the Organization: YPSA (Young Power in Social Action)

Name of the Project: SWAPNO II

Distribution List District- Cumilla

Sl No	Description/Specifications/Union Wise List	Quantity Required	Remarks
1	Laksam Purbas Union, Laksam, Cumilla	32	Saplings would be delivered at Union Level. (Species: Kerala; Size: 5'-7' Feet)
2	Govindapur Union, Laksam, Cumilla	32	
3	Asgara Union, Laksam, Cumilla	33	
4	Bakoi Union, Laksam, Cumilla	27	
5	Kandirpar Union, Laksam, Cumilla	30	
6	Mudaffarganj Dakhin Union, Laksam, Cumilla	33	
7	Mudaffarganj Uttar Union, Laksam, Cumilla	32	
8	Baishgoan Union, Monoharganj, Cumilla	37	
9	Hasnabd Union, Monoharganj, Cumilla	32	
10	Jhalam Dhakhin Union, Monoharganj, Cumilla	31	
11	Uttar Hawla Union, Monoharganj, Cumilla	28	
12	Uttar Jhalam Union, Monoharganj, Cumilla	33	
13	Khila Union, Monoharganj, Cumilla	27	
14	Laxmanpur Union, Monoharganj, Cumilla	21	
15	Meishatus Union, Monoharganj, Cumilla	31	
16	Natherpetua Union, Monoharganj, Cumilla	35	
17	Saraspur Union, Monoharganj, Cumilla	30	

Signature of Requester

Babli
(Babli Basak)
Accounts & Admin Officer
YPSA



Name of the Organization: **Young Power in Social Action (YPSA)**

Name of the Project: **SWAPNO II**

Distribution List
District: Chandpur

Sl No	Description/Specifications	Quantity Required	Remarks
1	Durgapur	32	Saplings would be delivered at Union level. Species: Kerala; Size: 5-7 Feet
2	Mohonpur	30	
3	Purbo Fatehpur	31	
4	Paschim Fatehpur	30	
5	Farajikandi	31	
6	Paschim Balithuba	30	
7	Purbo Balithuba	28	
8	Purbo Subidpur	29	
9	Paschim Subidpur	25	
10	Purbo Gupti	28	
11	Paschim Gupti	30	
12	Uttar Paikpara	30	
13	Dakshin Faridgonj	29	
14	Uttar Rupsha	29	
15	Dakshin Rupsha	26	
16	Dakshin Paikpara	36	
17	Uttar Gobindapur	30	
18	Dakshin Gobindapur	34	
19	Purbo Chardukhia	30	
20	Paschim Chardukhia	31	
21	Uttar Algi Durgapur	30	
22	Dakshin Algi Durgapur	32	
23	Nilkamal	38	
24	Haimchar	38	
25	Charbhoirabi	33	
Total		770	

Signature of Requester

Babli
(Babli Basak)
Accounts & Admin Officer
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