

Terms of Reference

for a Consulting firm/Consultant for Conducting an **End line Survey for the project** “Protect Children from Hazardous Labour in Dried Fish and Metal Factory Sector and Enlighten their Future”

Background:

The government of Bangladesh has labeled the dried fish and metal sectors as hazardous, recognizing them as having the worst forms of child labor. Children working in these sectors face polluted environments, unsafe conditions, health hazards, injuries, exploitation, and risks that compromise their physical and mental well-being. Solidar Suisse's 2022 research indicates that 41% of child labourers are less than 14 and 59% are between the ages of 14 and 17. 74% of child labourers in the dried fish industry are female, whereas 80% are male in the metal industry.

To address the issue and Solidar Suisse, with the financial support from Swiss Solidarity had implemented a project called “**Protect Children from Hazardous Labour in Dried Fish and Metal Factory Sector and Enlighten their Future**” in Cox’s Bazar and Chattogram Districts respectively starting from May 2023 to September 2025.

This project aimed to eliminate child labour in the dried fish and metal factory industries by focusing on climate migrants. It provided sustainable livelihood support and employment opportunities through developing skills and job opportunities. In addition to being in line with Solidar's Vision and Aim, which places a high priority on advancing decent employment and social justice, the goal was to assist families in ending the practice of using children in dangerous labor as a coping mechanism.

These included vocational skill development programs for children aged between 14-17 years, knowledge transfer about climate issues, capacity building of parents on climate-smart agriculture, and engagement with employers and trade unions to raise awareness about the implications of employing children. Additionally, the project facilitated access to education for child labourers, collaborates with state and non-state actors to eliminate child labour.

This project collaborates with the Chittagong-based NGO YPSA (Young Power in Social Action) to support Community Based Organizations (CBOs) or Community-Based Committees. The aim is to enhance their capacity to mobilize poor and marginalized communities. This involves raising awareness and providing access to sustainable livelihood opportunities, resilient WASH (Water, Sanitation, and Hygiene) facilities, improved hygiene practices, waste management in dry fish areas, and adaptive agriculture. Additionally, the project focuses on alternative livelihood options for the most marginalized women and girls. The project also facilitated local-level advocacy to increase enrolment and completion of primary education for children. Additionally, the project enhances the capacity of relevant government actors (DIFE, DAEO, DLS, DEO, DWOCA, DSS) and made them more responsive.

The Project aimed to achieve the following outcomes:

- Outcome-1: Strengthen the capacities of state and non-state actors to enforce monitoring, reporting and advocacy on CL and environment.
- Outcome-2: Enroll 450 working children <14 in formal schools and create alternative livelihood options for their parents through training, cash and in-kind support
- Outcome-3: Provide sector and gender-appropriate skill training and economic opportunities to climate migrants families (Child Laborers).



Objective of the Study:

1. To identify more strengthened network of GO and NGOs, CSOs, trade unions against child labour.
2. To assess the progress and impact after the project for the former working children.
3. To compile the records of the better economic opportunities created through sector and gender-appropriate skill training

Methodology:

The consulting organization should engage both qualitative and quantitative investigation techniques with scientific and statistical basis for generalization of study findings, and draw conclusions. It should gather primary information along with existing secondary information to analyze the findings.

Scope of the Work and Extent:

The study will represent the entire Dried Fish Sector at Cox's Bazar Sadar and Metal factory Sector at Chattogram City Corporation and nearby unions. The study extent will be at least:

- A statistically representative sample survey on former child labors (50 samples)
- Key informants' interview with stakeholders (20)- Representatives from GO (DIFE, District and Upazila administration), NGOs, CSOs, trade unions leaders, Teachers, Parents/Caregivers, Employers
- FGD with relevant informants (8)- Parents/Caregivers of child labors,
- Case studies (5-6)
- Two validation workshops (Cox's Bazar and Chattogram) with 20-25 participants in each workshop.
- Submitting 1st draft, review and finalize the report.

Expected output of the study:

- Through End Line Survey will unleash the real facts and figures at the end of the project concerning Child Laborers.
- The Study will reveal the impact of the project and also the outcomes so that all stakeholders will be aware of the current situation.
- The documentation of the role of alternative economic opportunities to cope with child laborers in those two sectors.

Deliverables:

- An analytical report with a visual and graphical presentation within 20 pages.
- Relevant Annexes and tables separately
- Data presentation with Key findings, and a validation workshop with local stakeholders at Cox's Bazar and Chattogram
- Prepare a precise and well-organized soft copy of a 2-pager to share with stakeholders.
- One hard copy and soft copies of data and reports

Reporting & Supervision

The Consultant will work under the direct supervision of the **Free Kids Project Coordinator** and in close coordination with the **YPSA- Free kids Team**. Regular progress updates and draft designs must be submitted for feedback and approval.



Payment Terms

- Payments will be made on a **deliverable basis**, upon satisfactory submission and approval of assigned tasks.
- Final payment will be released after acceptance of all outputs by YPSA.

Compliance

The Consultant must adhere to YPSA's safeguarding policy, procurement guidelines, and ethical standards. All creative works must respect cultural sensitivity and align with Free Kids project branding and communication guidelines.

Activity line and Timeline:

- Deadline for the Submission of Proposal: **15 October 2025**
- Announcement date of bid winner: **19 October. 2025**
- The Duration of the Study: from **October 20, 2025 to October 31, 2025**
- Orientation and preparation: **1 day**
- Field work and data processing: **5 days**
- Report writing : **3 days**
- Validation and review of the report: **2 days**
- Submission of the final report: **November 02, 2025**

Consulting Agency Criteria:

- Proof solid experience in conduction of endline or similar surveys of international projects.
- Proof of skilled experts with prior experience in conduction similar surveys
- Profound knowledge about the child labour situation in Bangladesh especially hazardous sectors.

Budget:

The consulting firm should propose the total budget required to accomplish the study and other deliverables in a tabular format mentioning the major expense heads.

Contact person for any clarification: Muhammed Ali Shahin, Focal Person, YPSA-Free Kids Project,
No. 01819535319

Application Process

Interested and qualified individuals are invited to submit:

- A **technical proposal** (creative approach, portfolio of previous work).
- A **financial proposal** (fees per task or per deliverable, inclusive of VAT/Tax).
- Updated CV with references.

Submission of Proposal

Interested **Individual Consultant/ Organizations** are requested to submit the technical and financial proposal (Hardcopy) in separate sealed envelopes with the above-mentioned documents dated on or before **15.10.2025** for **End line Survey** or email to ypsaprocmement.org@gmail.com with all necessary documents. Please mention the subject of bid/proposal on top of the envelope.

